



# 2018 POSTER SESSIONS

## **INSTRUCTIONS**

**NEW THIS YEAR : E-POSTERS WITH A  
MONITORING SCREEN**

**HALL TERNES LEVEL 1**

A UNIQUE  
OPPORTUNITY  
FOR AUTHORS TO  
PRESENT THEIR  
PAPER AND MEET  
DELEGATES

A MUST-ATTEND  
EVENT

A VERY POPULAR  
AND  
APPRECIATED  
MEETING

SAVE THE DATE !

From Monday  
PM to Friday AM

CIGRE SESSION  
47

PALAIS DES CONGRES  
PARIS PORTE MAILLOT  
FRANCE

AUGUST 26-31, 2018

[www.cigre.org](http://www.cigre.org)



## **A FEW WORDS ABOUT CIGRE SESSION RUNNING**

Cigre Sessions run according to a specific system – the Special Report system - which means there is no individual presentation of Papers during the technical meetings in the main conference rooms. A special report gives the essence of the Session Papers with relevant questions. Session Delegates can then participate to the discussion answering these questions through verbal contributions prepared on a few slides and sent in advance to the Special Reporter. If accepted, they will be given a time slot as speakers during the meeting.

But it has been considered that Authors of Session Papers deserved a better valued position, and a chance to present their Paper to the Session Delegates.

For this reason Cigre organizes Poster Sessions.

**Your Paper has been accepted for Cigre Session a few months ago. You should now prepare your presentation at Poster Sessions and should be available to attend the meeting.**



## **A MUST-ATTEND EVENT AND A UNIQUE OPPORTUNITY TO PRESENT YOUR PAPER**

Since their creation, Poster Sessions are proved very popular and appreciated by both Authors and Session Delegates. Poster Sessions are not a second choice, but a unique opportunity for authors to present their Papers in a convivial working atmosphere during fruitful exchanges with the Session Delegates.

There will be not prior selection of presentations for the Poster Sessions.

Therefore the 16 Study Committees from Cigre highly encouraged all Authors to participate to this event. If you cannot attend, **you should ask someone to replace you in this task.**

## **A DEDICATED AREA AND SPECIAL AGENDA**

A large area will be entirely dedicated to this event:

Hall Ternes, Level 1 of the Palais des Congrès.

Authors should present themselves to the Poster Sessions reception desk at the entrance of Hall Ternes.

## **AGENDA**

2018 Poster Sessions will be held during the Session from Monday afternoon to Friday morning.

All Study Committees will participate over one half-day, according to the following schedule:

DATE	STUDY COMMITTEES	
	9H00 – 12H30	14H30 – 18H00
Monday August 27		A1 and B4
Tuesday August 28	A3 and B5	C5 and D1
Wednesday August 29	A2 and B3	C2 and D2
Thursday August 30	B1 and C1	B2 and C3
Friday August 31	C4 and C6	

## **RULES OF PROCEDURE**

Each author whose Paper has been selected for the Session should take part.

There will be no prior selection by the Study Committees before the meeting.

Nonetheless, authors should confirm their participation and send their posters in advance to the Study Committee Chairman or Poster Session Convener so that he can organize the Poster Session at the best. The contact details of the Chair Person will be duly provided to authors [See our website](#)

Participants are kindly asked to arrive on time to respect the smooth running of the meeting.

## **ACCOMMODATION**

Each author will have at his disposal 1 vertical monitoring screen (AO format = 85 cm wide X 120 cm high) for his presentation, which must be thus in portrait format.

Each presentation should be 3 pages maximum.

Please note that there will be not possibility, for security reason, to plug in directly your memory stick on the system. Presentation can be uploaded only on the Palais des Congrès Preview System the day before the meeting by the Study Committee Chair Person - Convener.

Consequently authors should send their presentation in advance to Study Committees Chair Person – Convener for approval.

There will be no more Paper boards, so each presentation should be in electronic format.

## **POSTER SESSIONS RUNNING**

Poster Sessions attendance will be open to all Session Delegates, as well as Study Committees Working Groups Members.

Authors must send their posters to the Study Committee Chairman and/or Convener at least 3 weeks in advance, for a prior check.

**Please be aware that the deadlines specified by the Study Committee Chairman may differ from those given in these guidelines.**

**In this case, the instructions given by your Study Committee Chairman will take priority over the present rules.**

The corresponding names and email addresses will be duly forwarded to Authors and posted on the Cigre website on [Session page](#)

Poster Sessions Conveners will be appointed by the Study Committees to coordinate the preparation of the poster session with Authors, to welcome the attendees (authors and visitors) during the event and facilitate the exchanges between the two parts.

Authors are strongly encouraged to prepare attractive presentations for a lively discussion (Figures more appropriate than text). Background colors should be also avoided.

We wish to remind authors that it is a Cigre Poster and consequently should not be misused as advertisement for the companies or products. Company logos can be used, but should not be conspicuous, and should appear only once. **No link to external websites will be allowed in the presentation.**

The template to be used is appended (PPT format). It is also posted on the Cigre website Session page in PowerPoint format A0, ready to use, together with the present guide.

The size of the fonts could be:

- title: Calibri, 65 pt., fat, max. 2 lines
- name(s) of author(s) and institution(s): Calibri, 30 pt.; separate lines for author(s) and institution(s)
- headlines: Calibri, 60 pt., fat; it is recommended to use the given headlines
- text: Calibri, 40 pt., interspace: 30 pt. previous to each bullet point.





## Study Committee XX

Title of Study Committee XX

Paper XX\_xxx\_2016

logo of author's  
institution

### **TITLE** **(max. 2 lines)**

Name(s) of Author(s)

Institution(s)

#### **Motivation**

- give background of study, i.e. describe problem and previous findings
- Indicate aim of study

#### **Experimental setup & test results**

- describe test setup and/or
- give figures of test setup and/or
- describe test results and/or give diagrams

#### **Method/Approach**

- describe method for investigation, e.g. theory and system/material/data analysis

#### **Discussion**

- discuss test results
- give interpretation of results
- do results match to theory/expectation?
- use diagrams when appropriate

#### **Objects of investigation**

- describe object of study/test, e.g. system/apparatus/materials

#### **Conclusion**

- give a conclusion of your study
- use bullet points with clear statements



## Study Committee XX

Title of Study Committee XX

Paper XX\_xxx\_2016

**TITLE**  
**(max. 2 lines)**

**continued**

logo of author's  
institution

### **Headline**

- description/figure
- description/figure

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- description/figure



## Study Committee XX

Title of Study Committee XX

Paper XX\_xxx\_2016

logo of author's  
institution

**TITLE**  
**(max. 2 lines)**

**continued**

### **Headline**

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### **Conclusion**

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